



Active Fine Chemicals Limited

Share Office: Tanaka Tower (2nd Floor),
42/1/Gha, Segun Bagicha, Dhaka-1000.

Tel: 9531023, 9531190, 8836830, 8836843, 8836875.

Web:www.afchem.com

Notice of the 16th Annual General Meeting

Notice is hereby given that the 16th Annual General Meeting of the Shareholders of Active Fine Chemicals Limited will be held on Thursday, 23rd December 2021 at 11.30 A.M through Digital Platform Link: <http://afcl2021.digitalagmbd.net> (in pursuant to the Bangladesh Securities and Commission's Order No. SEC/ SRMRC /04-231/25 dated July 08, 2020) to transact the following business:

1. To receive, consider and adopt the Directors' and Auditors' Report and Audited Financial Statements for the year ended 30th June, 2021.
2. To approve Dividend for the year ended 30th June, 2021.
3. To appoint Auditor of the Company and fixation of their remuneration for the year 2021-2022.
4. To re-elect the Director of the Company.
5. To re-approve the appointment of Independent Director.
6. To approve appointment of Compliance Auditor.

Date: Dhaka
30th October, 2021

By order of the Board of Directors

Sd/-

Md. Mahbubur Rahman
Company Secretary

Notes:

1. The Shareholders, whose names shall appear in the Share Register of the Company or in the Depository Register on the "Record Date" i.e. 28th November, 2021 will be entitled to attend the AGM.
2. A Member eligible to attend at the Annual General Meeting may appoint a proxy to attend on his/her behalf. The proxy form must be affixed with requisite revenue stamp and submitted to the Registered Office of the Company not later than 48 (Forty eight) hours before the time fixed for the Annual General Meeting.
3. Link for joining in AGM through Digital Platform Link: <http://afcl2021.digitalagmbd.net> Shareholders can join virtual AGM from Laptop, PC, Mobile or Tab putting 16-Digit BO ID and holding shares as on record date. For virtual AGM guidance, the concerned members may contact at the number: 01992-024696.
4. As per BSEC Notification no. BSEC/CMRRCD/2006-158/208/Admin/81, dated 20 June 2018. Annual Report 2020-2021 of Active Fine Chemicals Limited, in soft form shall be transmitted to the respective shareholders of the Company through their e-mail ID available in their beneficial owner (BO) account with the depository. This Annual Report shall also be published on our website (www.afchem.com).
5. No food or gift will be served in the meeting in compliance of Bangladesh Securities and Exchange Commission notification # SEC/SRMI/2000-953/1950 dated 24/10/2000 and subsequent circular # SEC/CMRRCD/2009-193/154 dated October 24, 2013.